



HR Management

Career Pro is your optimum personnel and payroll management system. No matter how small or large your business is, *Career Pro* is fit to work with a company of 10 employees, less than 10 employees or with thousands of employees dispersed on multi-sites.

Career Pro helps you to manage the human resources aspects of each staff member in your work force from the date of hiring until retirement.

Career Pro conforms to the labour law; all of the mandates of the labour law are integrated within the functions of the software which gives your administration the comfort of following all the labor law mandates in managing your company's employees.

Career Pro is recommended by the Egyptian Ministry of Administration Development in the frame of the Egyptian e-government project. Career Pro is deployed at several government institutions through this policy.

Personnel Management

The personnel management module provides you with synchronised functions to organise the profile of each of your employees by registering the basic information of the employee, employment level, attach all the relevant documents related to the employee and the assigned position within the company's organisational structure.



Payroll Management

The Payroll management module enables you to automatically calculate in minutes each of your employees' salary and benefits by considering every single payroll aspect such as basic salary, income tax, insurance, bonuses, instalments, per diem, deduction and penalties.

Automated Attendance

You can have automated attendance for employees as *Career Pro* is compatible with finger print attendance machines.

Self Service

Career Pro offers your employees a self service module allowing them to apply for any type of leave of absence using their self service online portal or by simply using the smart phone mobile interface from anywhere.

Integration with GPS track force

Career Pro provides integration with mobile interface to track work force using the following functions:

- Mapping: Visibility of employees location, view employee routes and display info for every checkpoint.

- Messaging: Alerts triggered by arrival and departure of certain location.
- Reporting: Generation of daily, weekly and monthly location and time reports.
- Read employee's mobile data (GPS status, battery status, network type, etc).

“What we really love about Career Pro is that we pay for it using a subscription model which is very much matching our budget and saves us money!”

Mr. Mounir Nakhla, Managing Director, Mashroey Micro Financing Services, Egypt